HAVANA BUSINESS IMPROVEMENT DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AND PUBLIC HEARING

ON THE 2020 BUDGET

THURSDAY, DECEMBER 5, 2019

Bank of the West, 1389 S Havana Street Aurora, CO 80012

AND VIA **CONFERENCE CALL**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **HAVANA BUSINESS IMPROVEMENT DISTRICT**, of the City of Aurora and County of Arapahoe, State of Colorado, will hold a special meeting at 9 a.m. on Thursday, December 5, 2019, at Bank of the West, 1389 S Havana Street Aurora, CO 80012, for the purpose of addressing those matters set out in the agenda below, and conducting such other business as may properly come before the Board. The meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:

**HAVANA BUSINESS IMPROVEMENT**

**DISTRICT**

Secretary to the Board

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**BUDGET CONFERENCE CALL**

**9 A.M. Thursday, Dec 5**

**Call-in Phone Number:** **303-536-7612 (no pin needed)**

**AGENDA**

1. Call to order.
2. Disclosure of potential conflicts of interest.
3. Establish a quorum.
4. **Open the public hearing on the 2020 budget**
5. Comments
6. Comments Discussion: If there are comments, discuss and entertain motion to amend the budget if needed.
7. Vote to adopt the 2020 budget as presented (or as amended):
   1. Entertain a motion to adopt the 2020 budget
   2. Vote to appropriate the funds in the adopted 2020 budget
   3. Entertain a motion to appropriate the funds for the 2020 budget
   4. Certify the 2020 mill levy at 4.5 mills
   5. Entertain a motion to certify the 2020 mill levy at 4.5 mills
8. Entertain a motion to adopt the resolution concerning Online Notice of Public Meetings
   1. Vote to approve the motion to the resolution concerning Online Notice of Public Meetings
9. Entertain a motion to adopt the resolution concerning CORA – adopting the CSD records retention schedule, appointing an official custodian, and adopting policies and fee schedule for the handling of records requests under the Colorado open Records Act (CORA)
   1. Vote to approve the motion to the resolution concerning CORA – adopting the CSD records retention schedule, appointing an official custodian, and adopting policies and fee schedule for the handling of records requests under the Colorado open Records Act (CORA)
10. Resolution of the Board of Directors concerning 2020 Administrative Matters
    1. Entertain a motion to adopt a resolution of the Board of Directors concerning 2020 Administrative Matters. Vote to approve the 2020 board meeting dates and official meeting place.
    2. The proposal is for the Havana BID board to meet on the third Thursday of each month, 8:30-9:30 a.m., at Denny’s at 1505 S Havana in 2020. (See attached dates)
    3. Entertain a motion to approve the 2020 meeting schedule as proposed
11. Resolution for Exclusion Uncompensated Public Officials Form & Workers Comp – 2021
    1. Entertain a motion to approve the Resolution for Exclusion Uncompensated Public Officials Form & Workers Comp – 2021
12. Entertain a motion to approve and accept the last 2 months Board Minutes & Financials
    1. Motion to approve the **October & November 2019 Minutes**
    2. Motion to accept the **October 2019 Financials**
    3. NOTE: The November and December 2019 Financials will be accepted at the January Board meeting. The November Financials will not be available until after this conference call.
13. Announcement: The December 17, 2019 board meeting has been cancelled.

12. **Next BID BOD meeting is 8:30 a.m. on Thursday, January 16, 2019 at Denny’s Restaurant, 1505 South Havana St., Aurora CO 80012**

13. Adjourn

Updated 12/3/19

**2020 MEETINGS ARE AT 8:30 A.M. AT DENNY’S AT 1505 S HAVANA, 3rd Thursday of each month IN THE MEETING ROOM TOWARDS THE BACK OF THE RESTAURANT**

* **Thursday, January 16, 2020**
* **Thursday, February 20, 2020**
* **Thursday, March 19, 2020**
* **Thursday, April 16, 2020**
* **Thursday, May 21, 2020**
* **Thursday, June 18, 2020**
* **Thursday, July 16, 2020**
* **Thursday, August 20, 2020**
* **Thursday, September 17, 2020**
* **Thursday, October 15, 2020**
* **Thursday, November 19, 2020 – Annual Stakeholders’ Meeting at The Stampede**
* **Thursday, December 3, 2020 – Board Conference Call with Spencer Fane**