



NOTICE OF REGULAR MEETING OF THE HAVANA BUSINESS IMPROVEMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the **HAVANA BUSINESS IMPROVEMENT DISTRICT**, of the City of Aurora on **September 19, 2019**, at 8:30am at Denny's On Havana Street, 1505 S Havana St, Aurora, CO 80012 for the purpose of addressing those matters set out in the agenda below and conducting such other business as may properly come before the Board. The meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:
HAVANA BUSINESS IMPROVEMENT DISTRICT

By: Secretary to the Board

AGENDA

1. Call to order & Introductions
2. Disclosure of potential conflicts of interest
3. Approval of meeting minutes from **August 2019**
4. Acceptance of **August 2019 Financials**
5. BID Operation & Administrative (Business that will require Board Approval)
 - **2020 Operational Budget**
 - **Webolutions and Digital/Social Marketing**
 - **Discuss obtaining a proposal from a full marketing team to replace Webolutions for 2020.**
 - **Jordan Motors – Beautify entrance to HMM – 6th Ave/Havana (landscaping/sign)**
 - **Board Committees**
 - **Formally establish two committees:**
 - **Budget Committee**
 - **Events and Marketing**
 - **Committee Membership**
 - **Each Committee will have at least 3 Board Directors**
 - **Each Board Director shall be required to be a member of at least one committee**
 - **Board Governance**
 - **Board Directors shall be required to attend at least 50% of the Public Meetings**
 - **Board Directors shall be required to attend at least 25% of the budgeted BID events**
6. Development & Business Updates - Please review the Board Business Updates for more details
7. Other Announcements
8. **Next BID Board Meeting: Thursday, Oct. 17, 2019 at 8:30 a.m. at the Denny's Restaurant, 1505 S Havana Street, Aurora, CO 80012.**

SCHEDULED 2019 MEETINGS ARE AT 8:30 A.M. AT DENNY'S AT 1505 S HAVANA, 3RD THURSDAY OF EACH MONTH IN THE MEETING ROOM TOWARDS THE BACK OF THE RESTAURANT • All board meetings are public meetings, and all are welcomed to attend.

Upcoming 2019 Board Meeting Scheduled Dates: **NOVEMBER 21 (ANNUAL MEETING AT THE STAMPEDE) TIME TBD**
Thanksgiving is 11/29/19 so no conflict in 2019, DECEMBER 5 – No Meeting, but a Board Budget Conference Call with Spencer Fane to approve 2020 budget, DECEMBER 19 (Board can decide to cancel or meet or Board Events Committee can meet for 2020 event planning)

8. Adjourn

Dated: September 11, 2019